



Homi Bhabha National Institute

Regd. Office: Training School Complex, 2nd Floor, Anushaktinagar, Mumbai 400 094

Tel: 022-25597611

Ref: HBNI/LPS(7)/2020/686

September 18, 2020

Sub: Procurement of cartridges for Hp 1020 LaserJet Printer No. Q2612A (12A) & Hp P1008 LaserJet Printer No. CC388A (88A).

Dear Sir,

Quotations are invited in a sealed cover for procurement of cartridges for Hp 1020 Laser Jet Printer No. Q2612A(12A) and Hp P1008 LaserJet Printer No. CC388A (88A) as per Annexure A and terms and conditions mentioned below:

- 1) Quotations should be placed in an Envelope super scribing enquiry number and the due date.
- 2) The amount of item should be worked out and the requisite totals given.
- 3) The Rates shall be inclusive of all taxes.
- 4) The validity of the quotation offer shall be for a minimum period of 30 days.
- 5) The officer inviting the quotations reserves the right to accept or reject any or all tenders invited, without assigning any reason.
- 6) Payment: 100% payment including statutory levies (as GST applicable) shall be made within 30 days of receipt and final acceptance of the material ordered.
- 7) Consignee: Material should be delivered at Central Office, Homi Bhabha National Institute, 2nd Floor, Training School Complex, Anushaktinagar, Mumbai 400 094. (Tel. Nos. 2559 7626 / 25597611)
- 8) The Vendor should not have been blacklisted by any Government Department / Agency.

Your Quotation should be sent in a sealed envelope addressed to Dy. Registrar, HBNI, 2nd floor, Training School Complex, Anushaktinagar, Mumbai- 400094 on or before **23.09.2020 at 15.00 hrs.**

Thanking You.

Yours faithfully,

(Dr. B. Chandrasekar)
Registrar

ANNEXURE – A

| Sr. No. | Description | Qty | Cost per Unit (Rs.) | GST 18 % Per Unit (Rs.) | Total Approx. Cost (Rs.) |
|----------------|---|------------|----------------------------|--------------------------------|---------------------------------|
| 1 | Hp Printer Cartridges for Hp 1020 LaserJet printer No. Q2612A (12A) | 15 Nos. | | | |
| 2. | Hp Printer Cartridges for Hp P1008 LaserJet Printer No.CC388A (88A) | 02 Nos. | | | |